



## VACATION CARE PROGRAM

- ◆ Vacation Care operates Monday to Friday, 7.00 am to 6:00 pm.
- ◆ Cost is \$33.00 per child per day, to be paid at least a week in advance.
- ◆ Children must be members of PCYC; this is \$16.50 per child per year.

Child care assistance is available through Centrelink. Please notify them before your child starts care. See below for our Provider Numbers\*.

If you will be receiving assistance through Centrelink, we must have a copy of your assistance notice (including reference number of every child) on or before the first day your child attends.

**Bookings and payment for at least the first week's bookings are necessary before the start of Vacation Care.**

**Parents must notify us by 9:00am if their child is not attending on a booked day or the day's fee will be charged.**

What to bring to vacation care **EVERY DAY.**

- Morning tea, lunch, afternoon tea (as taken to school)
- A drink bottle
- **Shoes, Hat and Sunscreen**
- Any medication/ asthma puffer if required (medicine must be doctor prescribed and must be given to the co-ordinator with instructions for administering).
- Swimming togs/ clothes and a **TOWEL** (if swimming)
- Our canteen has some foods for sale. If your child would like a pie or sausage roll for lunch, please place order and pay staff when signing in. (Not available later in the day).
- Children may wish to bring pocket money for canteen purchase at lunch times. You may wish to hand this to staff at "signing in" where it can be safely stored for the day's use.
- Children are welcome to bring games, roller blades, or Nintendo 64 games to the centre. However, as staff *cannot* be held responsible for these items, please ensure that they are clearly marked with your child's name. Ultimately, the children are responsible for their own possessions.
- Excursions are planned for the vacation period and vary from week to week. Please ask a co-ordinator what activities are planned. Bookings for some excursions are required and must be made a day before the excursion. Excursions may also have number limits, so please check. There is a small fee charged for excursions that incur a cost e.g. cinema, skating, bowling; this fee must be paid the day before the excursion. Transport in the PCYC bus is free. Excursions that do not cost PCYC (to the park etc.) are free. Parents must sign a permission note for all excursions that their child/ren attend.
- Children with special needs are welcome to our program, however prior notice must be given so that we can seek funding for any necessary extra staff.

Pre-school children are welcome but they may not be able to participate in all activities. Please discuss this with the Co-ordinator.

Please ask our staff or ring our office on 4772 3883 if you have any queries or concerns about our program or if you need any further details.

\*For Centrelink:

our **Vacation Care** Provider Number is

**555 010 281C**

our **Before School/After School Care** Provider Number is

**555 010 002J**

Centrelink advises that you should quote both of these numbers in case you decide to use some of our other programs in future.



## **BEFORE SCHOOL CARE PROGRAM**

- Before school care operates Monday to Friday, from 6:30 - 8:30 am.
- Cost - full fee \$10.00 per child per morning.
- Child care assistance is available through Centrelink.
- Bookings are essential.
- Your child must be a member of the PCYC, cost \$16.50 per calendar year.
- Breakfast of juice, cereal, toast etc is included in the fee.
- Sporting activities, Craft, and Games are organised

**Payment is required for booked days even if the child is sick or away.**

*We have a free drop-off bus service to Belgian Gardens, Currajong, Central, Garbutt and Townsville West State schools, St Joseph's the Strand and Marian Catholic school.*

## **AFTERSCHOOL CARE PROGRAM**

- After school care operates Monday to Friday.
- Hours of operation are 3:00 – 6:00 pm.
- Cost – full fee \$13.00 per child per afternoon (\$15.00 if not booked before midday on the day of attendance).
- Child care assistance is available through Centrelink.
- Your child must be a member of the PCYC, cost \$16.50 per calendar year.
- We will need a copy of Centrelink's assessment notice that shows Castle Hill PCYC nominated as the service provider.
- Payment needs to be in advance.

*A free pick-up bus service is currently offered for Belgian Gardens, Marian, Garbutt, Central, Currajong and Townsville West School students. Students from other schools are welcome but must make their own transport arrangements.*

- Afternoon tea is provided and is included in the fee.
- Children are divided by age into groups for most of the afternoon program.
- Activities offered include :- craft, pool table, table tennis, ball games, sports, air hockey, toys, board games, home work assistance, computers, videos, Nintendos and cooking.
- Sporting programs are offered by Australian Sport Commission. Swimming is offered in the summer months. Check with staff for more details.

**Parents must inform us before the booked day/s if their child will be away, otherwise the normal fee will apply.**

A copy of the week's program is available on request. For further information please do not hesitate to ask a staff member or 'phone us on 4772 3883.

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